

IT PROJECT MANAGER

LUXHUB is a Fintech of 35+ people operating as a regulated entity (Support PFS & Payment Institution).

Our solutions help clients navigate complex regulatory payments related frameworks and deploy innovative technologies. All our products and services operate within highly regulated environments, requiring precision, reliability, and deep domain expertise.

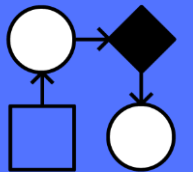
As a fast-growing company, we do need YOU to support our development. We are expanding our team with skilled, motivated, open-minded entrepreneurial people, and are now looking for an exceptional IT PROJECT MANAGER.



KEY RESPONSIBILITIES

As an IT Project Manager, you will be responsible for planning, coordinating, and delivering IT projects within a dynamic Fintech environment. You will act as the main point of contact between internal stakeholders and external providers, ensuring that projects are delivered on time, within scope, and aligned with company objectives. The role requires both hands-on involvement and strategic oversight, with a strong focus on communication, prioritization, and flexibility.

- Clarify project scope, objectives, and deliverables in collaboration with stakeholders, formalize gathered elements through PID
- Plan, monitor, and manage project timelines, budgets, and resources
- Coordinate internal teams & external partners to ensure smooth project execution
- Identify, assess, and mitigate project risks and issues
- Ensure clear communication and regular reporting to stakeholders and management
- Facilitate meetings, track progress, and maintain project documentation
- Support continuous improvement of project management methodology, processes and tools



REQUIREMENTS

- **5+ years of experience in Project Management in the Financial sector, if possible in a technology intensive organization**
- **With a proven track record of driving successful projects from inception to delivery.**
- **Comfortable with agile methodologies (Scrum, Kanban) and project management tools (e.g., Jira, Confluence, MS Project).**
- **Able to translate business requirements into technical specifications, ensuring feasibility and alignment with architectural standards.**
- **Used to facilitating agile ceremonies (e.g., sprint planning, retrospectives) and promote continuous improvement.**
- **Able to communicate project status clearly to both project stakeholders and the Management.**
- **Good knowledge of financial technology products – especially for the payment industry – and the Fintech/Regtech industry in general; a good knowledge of Open Finance concepts would be a strong asset.**

REQUIREMENTS

- A good understanding of the RESTful API technical context (design, integration, functioning, security...) would be a plus.
- A certification in a **Project Management methodology** (Scrum Master, Prince2, PMP...) would be a strong advantage.
- A certification in **Change Management** (PROSCI, APMG...) would be a strong advantage.
- Ability to understand and depict the big picture, while also being able to dig deep into the details, and master them.
- **Excellent communication and interpersonal skills.**
- At ease in a very dynamic environment with **strong organizational skills** and the ability to manage multiple tasks and activities simultaneously.
- **Skilled in project risks and dependencies management.**
- An analytical mind with **great problem-solving skills** and an extremely dynamic and reactive mindset.
- Fluency in **French and English** is mandatory.

If you are interested in working in a start-up environment, facing new challenges everyday together with a highly motivated team, please send your application with detailed curriculum vitae to “jobs@luxhub.com” – reference “IT Project Manager”.



Please note that during the last final step of our selection process, we will ask you to provide us with the bulletin number 3 of your Luxembourgish criminal record and with the equivalent from your countries of residence in the last 5 years (if applicable).

You are hereby informed that LUXHUB will process your personal data within the context of the recruitment process when you answer to one of our job offers or send us an application spontaneously. LUXHUB is in this context acting as data controller and your personal data will be disclosed internally with the relevant persons involved in the recruitment process. In order to verify the accuracy of the information provided, LUXHUB may perform checks based on professional related information available on public websites. LUXHUB will store your personal data for a period of up to six (6) months from the date of closure of the recruitment process. If you want to exercise your data subject access rights, please contact us at dataprotection@luxhub.com or LUXHUB, Attn. DPO, 153-155D Rue du Kiem, L-8030 Strassen. In accordance with applicable data protection legislation, you also have the right to lodge a complaint with the CNPD.