

MARKETING & BIZ DEV INTERN

LUXHUB is a leading FinTech, Open Finance pioneer and Payment Institution, headquartered in Strassen, Luxembourg.

As PFS (Professional of the Financial Sector), licensed Account Information Service Provider & Payment Initiation Service Provider, and REGTECH100 2022 company, our purpose is to empower the entire digital ecosystem, enabling all actors to embrace the challenges of Open Finance. Our motto says it best: “Shaping the future of finance. Together.”



We are expanding our team with skilled, motivated, open-minded entrepreneurial people, and are now looking for a creative **MARKETING & BUSINESS DEVELOPMENT INTERN.**

The position is to fill as soon as possible and for a period of 3 months minimum. Students in a gap year or seeking a long-term apprenticeship are more than welcome to apply!

At LUXHUB, you will join a team of 30+ across all departments, with a high level of skills, motivation, openness and entrepreneurial spirit. LUXHUB is a diverse, international company, with 10 different nationalities already represented across the workforce.

KEY RESPONSIBILITIES:

Marketing & Communication

- Implementation of the overall marketing strategy
- Organization of/participation in events and fairs
- Improve the digital presence and digital processes of the company
- Creation of specialized digital and print content (press releases, blog posts, interviews, product documentation, etc.)
- Creation of visual materials
- Creation of internal and external newsletters
- Organization of internal events (workshops, afterworks, etc.)

Sales & Business Development

- Support the team by updating/preparing sales presentations
- Maintain and update records in the CRM system
- Support the team by performing commercial related research
- Etc.



REQUIREMENTS:

- Enrolled in a Master's degree program, preferably in Marketing / Communication
- Previous significant experience(s) within a Marketing department
- Interest in Finance and Fintech (financial technologies), or Business in general, is an asset
- Good command of digital sales/marcom tools and softwares (Salesforce, WordPress, Google Ads, LinkedIn Ads, Adobe Creative Cloud, Veed.io, etc.)
- Excellent computer skills, including Microsoft Office (Word, Excel, PowerPoint)
- Excellent oral and written communication skills
- High curiosity, strong creativity and attention to detail
- Fluent in English and French



If you are interested in working in a start-up environment, facing new challenges everyday together with a highly motivated team, please send your application with detailed curriculum vitae to “marketing@luxhub.com” – reference “Marketing & Business Development internship”.



Please note that during the last final step of our selection process, we will ask you to provide us with the bulletin number 3 of your Luxembourgish criminal record and with the equivalent from your countries of residence in the last 5 years (if applicable).

You are hereby informed that LUXHUB will process your personal data within the context of the recruitment process when you answer to one of our job offers or send us an application spontaneously. LUXHUB is in this context acting as data controller and your personal data will be disclosed internally with the relevant persons involved in the recruitment process. In order to verify the accuracy of the information provided, LUXHUB may perform checks based on professional related information available on public websites. LUXHUB will store your personal data for a period of up to six (6) months from the date of closure of the recruitment process. If you want to exercise your data subject access rights, please contact us at dataprotection@luxhub.com or LUXHUB, Attn. DPO, 153-155D Rue du Kiem, L-8030 Strassen. In accordance with applicable data protection legislation, you also have the right to lodge a complaint with the CNPD.